

Job title	Programme Manager
Reporting to	Director of Connections and Network Build
location	Leeds/Warrington/Huthwaite/Home
Job summary	<p>Svella Connect is a leading provider of telecoms and digital infrastructure, building and installing high-speed broadband networks to help connect businesses and residents with full-fibre internet. With depots in Warrington, Leeds and Huthwaite, Nottinghamshire, we are a leading contractor for telecoms and internet providers such as Virgin Media and Openreach – and carry out a range of projects across Yorkshire, Midlands and the North West.</p> <p>Our vision is to be the employer of choice in the industry by investing in long-term growth, introducing technology, innovation and developing efficient ways of working to ensure excellent service for our clients and their customers.</p> <p>An opportunity has arisen for a Programme / PMO Manager to assist us on the delivery of projects within our Network Build team.</p> <p>The programme manager is responsible for:</p> <ul style="list-style-type: none"> • Planning the build programmes on MSP and proactively monitoring their progress, resolving issues and initiating appropriate corrective action in conjunction with the regional operations managers. • Defining the programme's governance arrangements and facilitating programme meetings to review forecasts versus actuals • Consolidation of forecasts and actuals and reporting to Directors internally and Key Stakeholders within our Customers Organisation • Ensuring effective quality assurance and the overall integrity of the programmes - focusing inwardly on the internal consistency of the programmes across 3 regions. • Ensuring there is allocation of common resources and skills within the programme's individual projects • Managing third party contributions to the programme • Managing communications with all stakeholders • Managing both the dependencies and the interfaces between projects • Managing risks to the programme's successful outcome • Initiating extra activities and other management interventions wherever gaps in the programme are identified or issues arise • Reporting the progress of the programme at regular intervals to the Customer and Senior Leadership Team
Skills, qualifications and experience required	<p>As an experienced programme manager you will have:</p> <ul style="list-style-type: none"> • Effective leadership, interpersonal and communication skills • The ability to command respect and to create a sense of community amongst the members of the project teams • Good knowledge of techniques for planning, monitoring and controlling programmes • Good knowledge of programme and project management methods ideally MSP and Prince 2 • Experience of budgeting and resource allocation procedures • Sufficient seniority and credibility to advise project teams on their projects in relation to the programme

	<ul style="list-style-type: none"> • Telecoms Industry knowledge is desirable • An understanding of Cabling, Civils and splicing is desirable but not esse • Commercial and contractual awareness • SMSTS card is desirable • NRSWA Awareness desirable • Working knowledge of Microsoft packages • Be able to work in a strong team environment • Be proactive in your approach • A high level of diplomacy and customer focused
Salary & Benefits	<p>For the right candidates we offer an attractive benefits package in a rapidly expanding forward thinking company. Competitive salary depending upon experience and qualifications.</p> <p>For the right candidates we offer an attractive benefits package in a rapidly expanding forward thinking company. Competitive salary depending upon experience and qualifications.</p> <ul style="list-style-type: none"> • 25 days holiday + bank holidays • Employee Assistance Program (discount from high street retailers) • Private healthcare • Part remote working • Free eye test vouchers • 3x life assurance • 5% enhanced pension contribution • Annual salary reviews.
Applications	<p>All applications in writing, including full CV to: recruitment@svellaconnect.com</p> <p>At Svella, we are committed to creating inclusive opportunities for all our employees. We encourage applicants from all backgrounds to reflect the communities in which we operate and serve, and the customers we support. Please do let us know should you require any reasonable adjustments during any part of the application process.</p>